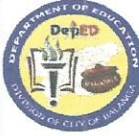

	Republic of the Philippines Department of Education Region III <b>SCHOOLS DIVISION OF CITY OF BALANGA</b> City of Balanga Website: <a href="http://deped.cityofbalanga.gov.ph">http://deped.cityofbalanga.gov.ph</a> Email: <a href="mailto:balanga.city@deped.gov.ph">balanga.city@deped.gov.ph</a> Telefax: (047)633-6686		Document Code: SDO-QF-SDS-OM-003 Revision: 00 Effectivity Date: 11-17-2017
	<b>OFFICE MEMORANDUM</b>		Name of Office: <b>SDS OFFICE</b>

July 6, 2018

No. 023, s. 2018

**To:** Chiefs of Division  
 Curriculum Implementation Division (CID)  
 School Governance Operations Division (SGOD)  
 Office of the Schools Division Superintendent (OSDS)  
 Unit Heads

1. As stated in the Regional Programme dated July 6, 2018 **Re Conduct of Divisional Monitoring & Evaluation Adjustment Program (DMEA) Quantitative Information for 2<sup>nd</sup> Quarter 2018**, this Office requires all concerned Unit Heads to submit the **2<sup>nd</sup> DMEA Quarterly Report on or before July 9, 2018**, for consolidation and preparation of the Schools Division Office Presentation on July 13, 2018.
2. All Unit Heads are advised to submit the hard copy of DMEA Report to Monitoring and Evaluation Office (**Attention: Leticia E. Eugenio**) and you may also send the soft copy through email account of [leticia.eugenio@deped.gov.ph](mailto:leticia.eugenio@deped.gov.ph). or [charito.tuazon@deped.gov.ph](mailto:charito.tuazon@deped.gov.ph).
3. Please be guided accordingly.
4. Wide dissemination of this Memorandum is earnestly desired.

  
**CAROLINA S. VIOLETA, Ed. D.**  
 Officer-in-Charge  
 Office of the Schools Division Superintendent

Ref. No. SGOD - M&E/SOC. MOB.-2018 - 010  
 S1/S2